



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SMT. KAVERIDEVI KEDARMAL AGRAWAL ARTS AND
COMMERCE COLLEGE, MALKAPUR DIST. BULDHANA.**

C/O G.V.M. VIDHYALAYA PARISAR SMT. KAVERIDEVI KEDARMAL
AGRAWAL ART AND COMMERCE COLLEGE, BULDHANA ROAD,
MALKAPUR. DIST. BULDHANA. PIN - 443101

443101

www.skacollege.in

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Smt. Kaveridevi Kedarmal Agrawal Arts & Commerce College, Malkapur is a higher education institution located in an semi urban area in the state of Maharashtra, India. The college is named after Smt. K. K. Agrawal, a philanthropist and social worker who dedicated her life to the betterment of society.

The college was established in 2001 with the aim of providing quality education to students in the semi urban areas of Malkapur and its surrounding regions. The college offers undergraduate courses in Arts and Commerce streams, and is affiliated to the Sant Gadge Baba Amravati University.

The college has the experienced faculty members who are dedicated to imparting knowledge and skills to students. The college also has well-equipped classrooms, a library, a computer-lab, and other facilities that provide a conducive environment for learning.

The mission of Smt. K. K. Agrawal Arts and Commerce College, Malkapur is to empower students with knowledge and skills that will enable them to become responsible citizens and contribute to the development of their communities and, in turn of the country.

Vision

To provide quality education to all classes of society. To enrich the education of rural students, build confidence, among them and enhance opportunities to succeed.

Mission

To provide an ideal academic, social, cultural, participative and excellent environment for the holistic development of the students, teaching and administrative staff. To make the students competent, ethical, and socially responsible for the nation's development by providing quality education.

Core Values: -

- To encourage students' overall personality development.
- To give them the courage to face difficulties and accept future changes.
- To cultivate responsible citizenship with discipline, self-assurance, and self-reliance.
- To Ensure provision of quality education to socially and economically disadvantaged groups

Goals and Objectives :-

- To impart quality-based higher education in Arts and Commerce for rural-based society.
- To develop scientific approach, humanism, spirit of enquiry and reforms in the youth of society.
- Utilization of acquired knowledge in problem - solving of the society.
- Development of various basic skills among the students to become independent members of the society.

- To provide platform for the development of physical, mental and moral strength through Sports, Extension and Co-curricular - activities.
- To attain community and social development through optimum use of infrastructure facilities of the institution.
- To streamline the exuberance of youth constructively for the sake of Nation-building.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Continuous monitoring of the campus is ensured using closed-circuit television (CCTV) cameras.
2. The strength of girls among students surpasses that of boys.
3. The NSS and extension activity department has demonstrated remarkable achievements.
4. The college has implemented a mentoring program to cater to diverse student concerns.
5. The entire management team is known for its cooperation and supportiveness.

Institutional Weakness

1. The College does not benefit from any form of financial assistance from the government.
2. Postgraduate programs are not available at the college.
3. There are unfilled positions for full-time teaching roles at the college.
4. There is a significant occurrence of early marriages among girls (students).
5. The college does not have NCC Unit.

Institutional Opportunity

1. The college has the potential to introduce postgraduate programs in the streams of Arts and Commerce faculty.
2. The college can establish faculty and student exchange programs with renowned universities and institutes.
3. There are plans to construct an indoor stadium in the near future.
4. The college can strengthen its connections with industries and other organizations that have the potential to employ graduating students, thereby increasing job opportunities.
5. The college's alumni have achieved success in various fields, and their support can be sought to facilitate networking with industries for student internships, placements, and additional resources.
6. Starting from the 2022-23 academic session, the implementation of the Choice Based Credit System (CBCS) for undergraduate courses, along with the experimental expertise of the faculty, will enable students to earn additional credits and adapt effectively to the upcoming changes resulting from the enforcement of the National Education Policy.

Institutional Challenge

1. The vacant teaching positions need to be filled with qualified faculty members.
2. Addressing the social perceptions regarding higher education among rural communities, especially for girls.
3. Inadequate counselling at the school level has resulted in student passivity, which may pose future challenges.
4. Taking measures to reduce the rate of students' dropout.
5. Providing preparation and support for students in competitive examinations.
6. Encouraging student participation in co-curricular activities at the state or higher levels.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Institute is affiliated to SGB Amravati University, Amravati and follows the curriculum prescribed by the University. The institute ensures that all the curricular and co-curricular activities are well planned. It prepares an academic calendar by following University's Academic Calendar. Teachers are given choice to select the topics for teaching according to their interests and expertise. An excellent blend of teaching methods such as ICT based teaching, traditional chalk and board and field based experiential learning makes the teaching learning process more effective and joyous to both students as well as teachers. Apart from University prescribed regular curriculum, the institute has introduced several certificate/add on courses, which are helpful in enhancing skills and eventually the employability of students. Classroom teaching is strengthened by experiential and participative learning through group discussions, problem solving sessions, mini projects. Students are given assignments, seminars as a part of regular academic activities. Continuous Internal Evaluation is done through unit test, assignments, projects etc. To address various crosscutting issues such as professional ethics, environment and sustainability, gender issues and human values, institute organizes various activities such as guest lectures, seminars, along with extension and outreach activities.

Institute has well-structured feedback system. Feedbacks on curriculum, teachers and infrastructure collected, analyzed and communicated with concerned.

Teaching-learning and Evaluation

The admission process of all the students adheres to eligibility criteria and reservation policy of state government, which ensures absolute transparency in admission process. The institute, despite the inadequate number of experienced full-time teachers, tries its best to impart adequate teaching and counselling to students. Out of the total 17 posts, 02 posts have been filled. Among the filled posts 01 is Ph.D. holder and 01 is NET qualified. For effective curriculum delivery an academic calendar, Timetable, lesson plan, course outcomes, academic diary, lecture notes are prepared and executed. The institute organizes various activities to assess student-learning abilities. The internal assessment of students is done by the institute through unit test, projects, seminars, assignments etc. on a continuous basis and external evaluation is conducted through semester end university examinations. The student-centric methods are followed in teaching and learning process to ensure interactive, participative and experiential learning. ICT facilities are used to enrich the teaching learning process. Institute has teacher guardian scheme for students counselling. The attainment of Course Outcomes is determined for each program. To provide practical exposure to the student's regular visits, seminars, expert lectures, workshops and value-added courses are also arranged by the Institute.

Research, Innovations and Extension

Research, innovation, extension and collaboration are essential components for enhancing the quality of academic institutions in the field of education. Conducting research to generate new knowledge is crucial in improving the quality of college. Active participation in research conference, publications, and various research forums is a key element in ensuring fairness in evaluating the quality of teachers. The responsibility of the college towards society is evident through extension activities. The college strives to create an innovation ecosystem and provide students with professional, technical, and other guidance for entrepreneurship and employment.

To guide in business and job-related matters, the college has established a career guidance cell. Through this medium, information and programs related to business and employment opportunities are organized for the students.

In the field of research, teachers of the college actively participate in research conference, workshops, and other activities. Additionally, teachers have published books. The social environment has an impact on the personal development of students. By addressing social issues, the creation of a new social structure has been possible. It is crucial for students to be aware of these issues and develop the ability to resolve them. Therefore, the college organizes extension activities from time to time. These activities include campaigns for cleanliness, environmental awareness, polio and COVID-19 vaccination awareness, railway cleanliness drives, various initiatives for marginalized groups, tree plantation, health awareness, blood donation camps, women empowerment, and more. Through these extension activities, the college effectively promotes the all-round development of students. Government institutions and local authorities play a role in supporting these extension activities.

To encourage and acknowledge the college work, it has received honor and recognition; including award certificates from Gram panchayat Malkapur, primary health center Umali etc.

The students and teachers of the college are vital components. Their positive development is the College's objective. In line with this objective, the college collaborates with educational institutions, government organizations, and industries through academic institutions, government bodies, and MoUs. Various programs and initiatives are undertaken under these MoUs, benefiting both the students and the college.

Infrastructure and Learning Resources

The college has adequate teaching-learning facilities. There are 9 well equipped classrooms available in the college and 4 of them are ICT enabled. The college has a good library with enough books, free E-resources and newspapers and also 1 computer and printer are available with internet facilities in the library. Computer Lab is also available for students, that 20 computers. There are 6 LCD projectors made available for the purpose of teaching-learning. In the administrative office, there are 3 computers and 2 printers and 1 Photo copier (xerox machine). The administrative office is equipped with office management software. There are 16 CCTV cameras installed in the college premises. The RO water drinking facility is available in the college. Also the college is equipped with fire extinguisher system. All the necessary equipment for sports is provided to the students for participation in various tournaments. The college provides its playground for outdoor games the indoor games facilities are also available for the students. Our physical Director conducts yoga sessions for the students in the college seminar hall. Due to the ongoing construction of the college auditorium hall, study programs and cultural activity conducted in the seminar hall of the college. The Annual gathering is organized in the open

area of the college campus. To maintain and utilize physical and academic facilities, the college has established the well laid out procedure. We have formed some committees to take care of maintaining and utilizing available facilities in the college. Apart from the committees, the responsibilities are given to teachers and non-teaching staff member.

Student Support and Progression

Our primary objective is to promote the advancement and holistic growth of our students. The college has implemented a well-structured system to monitor the progress of students. We have established a cultural committee, sports department, and NSS unit, along with various departments organizing a range of activities to enhance students' skills and capabilities. Furthermore, we have set up an Anti-Ragging Committee, a Student Grievance Redressal Cell, and a Women Empowerment Cell to provide support and assistance to our students.

The students get benefit of Government Scholarships and other Government schemes. The college actively promotes student participation in both on-campus and off-campus activities and events. We organize a wide range of co-curricular and extra-curricular activities to provide students with opportunities for growth and development. Every year, the college publishes the magazine 'Padmagandha' to foster student creativity. Additionally, special activities are arranged to enhance students' soft skills, language skill, and computing abilities. Our NSS department has conducted Yoga session for the students. The Career Guidance and Placement Cell offers guidance to students through guest lectures and presentations. The institution operates a Mentor-Mentee scheme to provide academic and personal counselling to students. Through this scheme, students receive guidance and support from mentors who assist them in various aspects of their academic and personal lives. Several students have pursued postgraduate degrees after successfully completing their undergraduate studies from our institution.

The college has an Alumni Association, which is currently in the process of being registered.

Governance, Leadership and Management

Smt. Kaveridevi Kedarmal Agrawal Arts and Commerce College, Malkapur has a strong admiration for its visionary leadership and socio-economic reforms through education. The Smt. Kaveridevi Kedarmal Agrawal Arts and Commerce College, Malkapur's motto is "???? ?? ??????????" (*Tamso Ma Jyotirgamay*) which means "Lead me from darkness to light.". The clear vision and mission of the college stated to all stake holders makes the easy way to achieve goals. The decentralization of the work and power to different heads for effective and participative management makes democratic and conducive atmosphere. This is with a view to achieve excellence in higher education to develop quality human resources for national development, so the college has its clear goal and objectives in tune with its vision and mission statement of the college.

"Malkapur Education Society" runs the college and the decentralization process is followed. The decisions from the management are conveyed to Principal, Heads and then to teachers. Proper care is taken to empower the faculty. **Duty leaves, Salary Account Facilities** etc. are sanctioned promptly by adhering to the rules. The college has a pre-defined policy for mobilization of various resources, and it is strictly adhered to.

IQAC has a well-defined functional role in day-to-day functioning of the college. Regular meetings are organized and review is taken of overall activities. The attainment of POs, PSOs and COs have been evaluated in the IQAC meets. The means of the evaluation are the analysis of exam results, and outcomes of curricular, co-

curricular and extra-curricular activities.

Institutional Values and Best Practices

The safety of girls' is the first priority of the college. The organization is aware of gender equality. Committees like Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Committee (ICC) have been formed in the college. A complaint box has been kept. College is under CCTV surveillance. Girls common room is very useful for them as they come from rural and remote areas. LED bulbs are used for energy conservation. The college has kept dustbins for solid waste. The collected waste is fed to Municipal Council Malkapur's garbage truck, and compost pit is prepared for tree mulch and wet waste.

A sump pit is available in the campus for disposal of wastewater from bathrooms, toilets etc. in the campus. The college has developed a rainwater harvesting system. Physically challenged students are provided with necessary facilities. The college celebrates Remembrance Day to maintain tolerance and harmony. Apart from this, students are sensitized about the constitutional obligations.

Best Practice I: "Motivation for Rainwater Harvesting."

Best Practice II: "Women's Health Awareness"

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|---|
| Name | SMT. KAVERIDEVI KEDARMAL AGRAWAL ARTS AND COMMERCE COLLEGE, MALKAPUR DIST. BULDHANA. |
| Address | c/o G.V.M. Vidhyalaya Parisar Smt. Kaveridevi Kedarmal Agrawal Art and Commerce College, Buldhana Road, Malkapur. Dist. Buldhana. Pin - 443101 |
| City | MALKAPUR |
| State | Maharashtra |
| Pin | 443101 |
| Website | www.skcollege.in |

| Contacts for Communication | | | | | |
|----------------------------|-----------------------------------|----------------------------|------------|-----|------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal(in-charge) | Shaktisingh Ramsingh Rajput | 07267-224900 | 7517743693 | - | skcollege@gmail.com |
| IQAC / CIQA coordinator | Alka Kashirao Jadhao | 07267-222173 | 8788149604 | - | alkajadhao21@gmail.com |

| Status of the Institution | |
|---------------------------|---------|
| Institution Status | Private |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | | | | |
|--|--|---------------------------------------|---------------------------|----------------|
| State | University name | Document | | |
| Maharashtra | Sant Gadge Baba Amravati University | View Document | | |
| Details of UGC recognition | | | | |
| Under Section | Date | View Document | | |
| 2f of UGC | | | | |
| 12B of UGC | | | | |
| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| Recognitions | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|------------------------------------|---|------------------|-----------------------------|---------------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | c/o G.V.M. Vidhyalaya Parisar Smt. Kaveridevi Kedarmal Agrawal Art and Commerce College, Buldhana Road, Malkapur. Dist. Buldhana. Pin - 443101 | Urban | 8.006 | 2485.249 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|--|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BA,Compulsory English Compulsory Marathi History Economics Political Science Marathi Literature | 36 | HSSC or Equivalent | Marathi | 360 | 240 |
| UG | BCom,Commerce | 36 | HSSC or Equivalent | English,Marathi | 660 | 502 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 0 | | | | 17 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 2 |
| Yet to Recruit | 0 | | | | 0 | | | | 15 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 8 |
| Recruited | 2 | 0 | 0 | 2 |
| Yet to Recruit | | | | 6 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 3 |
| Recruited | 1 | 2 | 0 | 3 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 6 | 0 | 11 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | | |
|---|-------------|---|---------------|---|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | | Female | | Total |
| | | | | | |
| | 2 | 2 | 0 | 4 | |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|-----------|--------|---|-------------------------------|--------------|---------------------|-------|
| UG | Male | 162 | 0 | 0 | 0 | 162 |
| | Female | 580 | 0 | 0 | 0 | 580 |
| | Others | 0 | 0 | 0 | 0 | 0 |

Provide the Following Details of Students admitted to the College During the last four Academic Years

| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
|----------|--------|--------|--------|--------|--------|
| SC | Male | 16 | 21 | 23 | 31 |
| | Female | 52 | 47 | 55 | 63 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 4 | 3 | 3 | 3 |
| | Female | 8 | 4 | 5 | 8 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 112 | 97 | 68 | 92 |
| | Female | 355 | 340 | 377 | 396 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 47 | 29 | 25 | 33 |
| | Female | 101 | 76 | 77 | 76 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 22 | 18 | 20 | 19 |
| | Female | 31 | 43 | 42 | 49 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 748 | 678 | 695 | 770 |

Institutional preparedness for NEP

| | |
|---|---|
| 1. Multidisciplinary/interdisciplinary: | The college is affiliated to Sant Gadge Baba Amravati University (SGBAU). From the academic session 2022-23 the University has implemented the choice-based credit system (CBCS). Currently the |
|---|---|

| | |
|---|--|
| | <p>college offers two programs in the Arts and Commerce faculties. The IQAC Department hosted one day workshop on CBCS NEP executors training on September 17th, 2022. Since the college is affiliated to SGBAU, it strictly adheres to all the rules and regulation outlined by university and the government of Maharashtra. Based on the information provided by the university, the College intends to introduce a multi-disciplinary and interdisciplinary approach enabling students to select subject from both Arts and Commerce faculties.</p> |
| <p>2. Academic bank of credits (ABC):</p> | <p>As per the National Education Policy 2020 (NEP 2020), one of the provisions of the implementation is of the Academic Bank of Credit (ABC). This initiative allows undergraduate students to exit and re-enter their degree programs. The college is evaluated with Sant Gadge Baba Amravati University (SGBAU) and is committed to complying with the university's courses, rules, and regulations. Currently, the university is in the preparatory phase of introducing the Choice Base Credit System (CBCS).</p> |
| <p>3. Skill development:</p> | <p>The College offers five certificate courses to students. The Department of English offers a Certificate Course called "Add on Programme Communicative in English". The Department of Political Science offers a course called "Certificate Course in a Leadership Development in a Politics". The Department of Commerce offers "Certificate course in Office Management" while the Department of History offers a Certificate course "Historical Application in Tourism" and the Department of Marathi offers "Certificate course in Upyojit Marathi". Additionally, the institution has entered into Memorandums of Understanding (MoUs) with Dadasaheb Dhanaji Nana Choudhari Social Work College, Malkapur for Educational Collaboration and support. The second MoU is with Sant Viyogi Maharaj Sansthan, Umali for spiritual and educational purpose. And third MoU is with Primary Health Centre, Umali for health educational activities and support.</p> |
| <p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p> | <p>The college has taken initiatives to incorporate Indian culture, Art, and languages. Various activities have been organized to promote these aspects. The Department of Marathi hosts events such as "Marathi</p> |

| | |
|--|--|
| | Bhasha Din” to highlight the significance of Marathi language. The Department of History organises educational programme for students, emphasizing Indian values and raising awareness about our diverse culture and heritage. During the annual gathering, multiple programmes are conducted to promote Indian culture and uphold traditional values. Marathi is a mandatory subject across all programs. |
| 5. Focus on Outcome based education (OBE): | The program outcomes and course outcomes can be found on the institution’s official website. The institution is actively working towards introducing skill-based courses to enhance the employability of students. The institution also planned to establish a Memorandum of Understanding (MoUs) with renowned institutions to offer advanced guidance to its students. |
| 6. Distance education/online education: | Our institution has proactively adapted to online education. When the COVID-19 pandemic disrupted the traditional teaching-learning process, we quickly transitioned on conducting online lectures. Our dedicated teachers deliver their lectures through Zoom Meeting. |

Institutional Initiatives for Electoral Literacy

| | |
|--|---|
| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | Yes, institute has Electoral Literacy Club. |
| 2. Whether students’ co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character? | Yes. Dr. Mrs. A. K. Jadhao - Nodal Officer. Mr. Rajkumar K. Nimbolkar - Student Representative Mr. Gaurav J. Mankar - Student Representative Ku. Rucha P. Badhe -Student Representative |
| 3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. | The institution strongly believes in the significance of electoral system in a democracy and consistently endeavours to enhance society’s involvement in this system. The Electoral Literacy Club (ELC), established within the institute, organizes various programs and activities aimed at raising awareness among students about the electoral system and its importance. These initiatives include voters’ awareness rallies and the celebration of voters’ day. The institutional ELC conducts activities to educate students about the election process and its significance. An elocution competition was held, |

| | |
|---|--|
| | <p>which received an enthusiastic response from the student community. During every year college creates SVEEP (Systematic Voters Education and Electoral Participation) WhatsApp Group to encourage newly admitted students to register in the voters' list. In collaboration with the Tehsil Office, a voters' registrations drive was organized for students. Students were actively encouraged to participate in awareness rallies and volunteered to spread the message of the importance of the electoral system among nearby communities. Faculty members play various roles and responsibilities assigned by the state and district election administration during voters' awareness rallies and session. The participants and coordinators of these events motivate voters to exercise their right to vote ethically. The ELC, together with students, strive to convey the message that voting is not only a fundamental constitutional right but also a duty of every citizen. They emphasize that regardless of a caste, gender or creed, everyone should participate in electoral process and encourage others to vote.</p> |
| <p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p> | <p>The college organized specific initiatives to showcase and educate about the Voter-Verifiable Paper Audit Trail (VVPAT) system, along with conducting programs to raise voter awareness. Additionally, a rally was held to promote awareness within the society.</p> |
| <p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p> | <p>The Electoral Literacy Board has been consistently working towards enrolling a maximum number of college students, who have turned 18, into the voter list. They have made dedicated efforts to reach out to such students and ensured their inclusion in the electoral rolls at the Tahsil level.</p> |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 770 | 695 | 679 | 747 | 685 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 2

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 2 | 2 | 2 |

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|-----------|-----------|-----------|-----------|-----------|
| 527336.24 | 501853.00 | 834959.04 | 641184.92 | 949044.94 |

| File Description | Document |
|----------------------------|-------------------------------|
| Upload Supporting Document | View Document |

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our college is affiliated to Sant Gadge Baba Amravati University, Amravati. Thus we follow the curriculum designed by our parental university. Curriculum and its proper implementation is very integral part of teaching-learning process. It needs a systematic mechanism. Our institution follows further mechanism for effective curriculum delivery.

1. Every year at the outset of academic session, the time- table committee prepares the time-table for the entire session.
2. Academic Calendar is prepared at the beginning of the session.
3. Apart from institutional Academic Calendar, every department prepares its own Academic Calendar.
4. Teachers maintain Academic Diary and same is audited by the Principal.
5. The teachers spend a few lectures for the introduction of the syllabus and clear the university examination pattern to the students.
6. To evaluate the progress, unit tests are conducted by every subject teacher.
7. For Internal Assessment, assignments are allotted to the students and viva-voce is also conducted by respective subject teachers. In case of Internal Assessment, the pattern laid down by the parent university and followed students are made to realize the importance of Internal Assessment and its pattern.
8. For effective curriculum delivery, every teacher plans comprehensive teaching plan.
9. It is very necessary to review the curriculum delivery and to know the progress of teachers and students in case of curriculum. For this purpose, we form Staff Council. In the meetings of Staff Council, the head of institution i.e. Principal takes review of curriculum delivery.
10. We try our best to create interest among students and to impart more knowledge about the subject.
11. The institution takes care of slow learners and Remedial Classes are conducted for them. Personal guidance and counselling are helpful to them.
12. Some certificate courses are introduced for advanced learners. Additional facilities such as extra books, personal counselling, internet facilities are provided to them.
13. Mentor-Mentees scheme is run by the college. It is very helpful to know the students thoroughly.
14. ICT- based teaching is an effective medium for successful curriculum delivery.

| File Description | Document |
|-------------------------------|-------------------------------|
| Upload Additional information | View Document |

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 5

| File Description | Document |
|---|-------------------------------|
| List of students and the attendance sheet for the above mentioned programs | View Document |
| Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.98

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 178 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Institution integrates crosscutting issues relevant to Professional Ethics, gender, Human Values, Environment and Sustainability into the Curriculum.

Being an affiliated institution there are limitations over curriculum designing. However, the institute makes deliberate efforts to enrich the curriculum, so that the cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability can also be imbibed in students. The institute has only two undergraduate program Arts & Commerce. The curriculum prescribed by university has integrated these issues up to some extent. Along with these syllabi the Institute takes various steps to inculcate these values in all its stakeholders by organizing various programs.

Professional ethics: - In order to imbibe professional ethics among students, institute organizes several programs such as workshop on competitive exam. Institute has its code of conduct manual which helps students and staff to follow professional ethics.

Environment and Sustainability: - The parent university has a compulsory course e.g. environmental studies in second year of all programs. Along with this course the institute has a “Rain-water Harvesting” one of the best practices of the institute. Under the “Rain-water Harvesting” the institute inspire the students and the surrounding locality about the importance of rain water, also several programs which sensitize the students towards environmental issues, environmental day, world earth day, water day are celebrated. Gender Issues: The institute has a women empowerment cell through which efforts are made to inculcate various values to empower the women, international women's day, rally on “Beti Bachao Beti Padhao”, programs on cybercrime are organized.

Human Values: - Anniversaries of national heroes are celebrated with activities such as essay writing competition, elocution competition which may help in imbibing the thoughts of these great leaders in students. Celebrations of constitution day, voter awareness day, NSS foundation day, one-week NSS camp etc. help to imbibe human values to reform students as good citizens.

| File Description | Document |
|-------------------------------|-------------------------------|
| Upload Additional information | View Document |

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 48.7

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 375

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

| File Description | Document |
|---|-------------------------------|
| Feedback analysis report submitted to appropriate bodies | View Document |
| At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc. | View Document |
| Action taken report on the feedback analysis | View Document |
| Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 90.65

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 302 | 255 | 337 | 311 | 336 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 340 | 340 | 340 | 340 | 340 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 72.32

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 134 | 125 | 133 | 122 | 126 |

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 177 | 177 | 177 | 177 | 177 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Final admission list indicating the category as published by the HEI and endorsed by the competent authority. | View Document |
| Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.2 Student Teacher Ratio

**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 385

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Teaching learning is the soul of education. It is very necessary to impart knowledge to the students in very interesting however easy way. The institute adopts student centric methods of teaching to facilitate the teaching-learning to the students. We adopt following methods to enhance learning experiences using ICT tools:

Experiential Learning

1. Study tours are arranged to give the practical exposure
2. Study forums are formed by every department where students take active part in activities and gain experience
3. Through NSS extension activities, students get realization of social issues.
4. Poster exhibition was organised, it proved to be very helpful to increase the creativity among the students.
5. Our institution publishes an annual magazine “Padmagandh” every year. It provides platform to students for exploring their thoughts and innovative ideas.
6. Five certificate courses are run by the college which are helpful for experiential learning. You tube links of lectures by eminent academicians are provided to students on topics related to syllabus.

Participative Learning

1. Students are involved in various internal committees of college such as Cultural Committee, NSS and Student Grievance Redressal Cell.
2. Educational Tours are arranged.
3. Group discussions, seminars, presentations are organized for the students and the institution ensures the maximum participation of the students.
4. To involve the students in participative activities, Guest lectures, Study Tours, Quizzes, Debates etc. are organized.
5. Projects and assignments provided to the students to enhance their participative learning.
6. Students participate in various Sports, Cultural, Social and NSS activities for their all-round development.
7. What’s app group for each class is created to facilitate the learning by students.

Problem Solving

1. Teachers use question and answer method in classrooms.
2. Unit tests are conducted for students.
3. Some departments organize essay competition.
4. MCQ question bank is available for students.

5. The students are developed by giving them proper assignments and projects.

ICT Tools

Various ICT tools are used by faculty members in regular teaching which enhance learning experience of students. Four classrooms are equipped with projector.

1. Online quizzes are conducted with the help of Google form. Every teacher conducts online quizzes of their respective subject.

2. This Covid-19 pandemic mandated us to use Zoom App for teaching and guest lectures were also organized with the help of Zoom App.

3. What's App groups are created of each class. Teachers send notes, information related to syllabus, you tube links of eminent lectures etc. on this group.

4. You tube video links related to syllabus are also shared by teachers with students.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 11.76

2.4.1.1 Number of sanctioned posts year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 17 | 17 | 17 | 17 | 17 |

| File Description | Document |
|---|-------------------------------|
| Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 2 | 2 | 2 |

| File Description | Document |
|---|-------------------------------|
| List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year. | View Document |
| Institution data in the prescribed format | View Document |
| Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our college is affiliated to Sant Gadge Baba Amravati University, Amravati. So we adopted an internal assessment system prescribed by the university. The institution observes transparency in internal assessment without any partiality. The institute assesses students internally by conducting class-test, home assignments, seminars, presentations, group-discussions and project-assignments. To facilitate and to make internal assessment process transparent and robust, college forms Examination Committee.

Unit test are conducted and evaluation is done strictly and transparently. As per the university rule external examines are invited for viva-voce and practical examinations. Teacher share evaluated assignments with each individual student, returning back evaluated answer sheets of class tests. The results of internal assessment are displayed on notice boards. The teachers discuss the results as well as the answers written with the respective students in case of any doubt or additional clarification.

1. The grievances related to mismatch of names/ subject/ centre is solved by approaching the university.

2. College helps the students whose results are kept withheld due to some reasons. College collects their documents and submits it to the university.

3. Issues about the hall tickets are also redressed by the college such as some students are not issued hall tickets by university. So college approaches the respective centre and request them to allow the students for examination showing them roll list or making a call to university and demand for the roll no. of the students.

4. In some cases, students are shown absent in theory and practical exams even while they are present. In such situations, the respective clerk brings the matter to the notice of university and resolves the grievance of the students.

5. Re-valuation : If students are not satisfied with the marks awarded, they can apply for re-valuation within a week from the declaration of result through the university exam office. The University declares a time frame every year for submission of marks-related grievances and declaration of results.

6. At the institutional level, respective teacher displays the marks of internal assessment if the students are not satisfied with his marks, he can approach the respective teacher and raise his complaint. So the teacher can take a further action. But not a single case happened about this issue so far.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institution continuously takes efforts to impart outcome based education to students to inculcate critical thinking, problem solving abilities, experiential learning and participative learning. The importance of learning outcome (PO, PSO and CO) has been accepted by the institute. Being affiliated to Sant Gadge Baba Amravati University, Amravati, the institution follows university syllabi for teaching, learning and evaluation mechanism.

1. The institution follows the curriculum prescribed by the affiliating university.
2. Programme outcomes and course outcomes are displayed on website
3. These outcomes are communicated by teacher to students.
4. The teachers give ideas to the students about what they should gain at the end of the programme.

5. Programme and course outcomes are achieved through the prescribed curriculum that contains many chapters viz, Prose and Poetry, Grammar, Communication Skill that are linked to the programme and course outcomes.

Programme outcomes of Smt. Kaveridevi Kedarmal Agrawal Arts & Commerce College Malkapur are specified as follows :

Students seeking admission to **B.A. & B.Com.** Programmes are expected to be imbued with following quality which helps them in their future life to achieve the expected goals

Bachelor of Arts:

1. Understand how cultural, historical, geographical, political, linguistic, and environmental forces shape the world.
2. Recognise the role of the individual within communication to effect change
3. Reflects on cultural identities and values
4. Demonstrate intercultural awareness and competence.
5. Recognise and appreciate the real world context of knowledge.

Bachelor of Commerce:

1. Students would gain a thorough knowledge of fundamentals of Commerce.
2. To build a strong foundation of knowledge in different areas of Commerce.
3. Students, after completing the course, can get jobs in Banking Sector, Insurance Company and in Industry as accountants.
4. The Commerce focused curriculum offers a number of specializations and practical exposures which would equip students to face the modern-day challenges in Commerce and Business.
5. Student will be able to demonstrate the progressive learning of various tax issues and tax reforms related to individual.
6. After completion of B.Com, students can do the post-graduations : C.A., C.S., C.M.A., MBA, ICWA and other professional courses.

All the POs, PSOs and COs are stated and conveyed to students and stakeholders :

1. On the institutional website in the admission tab.
2. In the syllabus on the institutional website, and university website.
3. At the time of the welcome meet/party by the Principal and Staff in the welcome address.

4. At the time of introduction of each course and unit.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The institution runs two degree courses i.e. Bachelor of Arts and Bachelor of Commerce. The Program outcomes, program-specific outcomes, and course outcomes are clearly stated in the curriculum by the university and the college. These are defined and are interlinked and aligned with each other. The attainment of POs, PSOs, and COs are evaluated by the college on a factual basis. Assessment of students is done on the basis of CIE and SEE. CIE has 20% and SEE has 80% weightage. The methods for evaluating the attainment of POs, PSOs, and COs is given below :

1. University Examinations: The university examination is the final and authentic source of evaluation of Programme Outcomes and Course Outcomes. At the end of the semester, university conducts examination. On the basis of students' performance in the examination the learning outcomes are measured.

2. Unit Tests: In order to evaluate the progress of students, the institute conducts unit tests. The unit tests display the improvement and achievement of the students. The outcomes are measured on the basis of their performance.

3. Assignments: Assignments are given on the various topics. The students refer the text books and reference books to find out the answers of the assignments and understand the expected objectives of the given problems. The questions asked in assignments are related to the course outcome of the respective subjects. The performance of students helps in assessing the attainment level of the specific course. The subject internal examinations are also conducted to evaluate the attainment of course outcomes.

4. Feedback (on Curriculum) Mechanism: We have collected feedbacks on curriculum by students, teachers, parents and alumni also. The feedback mechanism helps us to measure the attainment of outcomes.

5. Viva-Voce: According to the curriculum prescribed by affiliating university viva-voce is conducted of the respective subjects like English and Marathi. This is also a appropriate medium to evaluate the programme and course outcomes.

6. Result Evaluation: In the direct method, the scores and the grades achieved by students in examinations are observed. The result-analysis of each course of B.Com. & B.A. programme is done with a view to checking the effectiveness of teaching methods as well as the level of knowledge, skills, etc. obtained by students.

Apart from the above measures, the institute evaluates programme outcomes and course outcomes with help of following means:

To Promote Creativity, Critical Thinking and Communication Skills, we have conducted Co-Curricular and Extra-Curricular Activities such as Poster Competition, Exhibition, Essay Writing, Project Work, Debate Competition, Group Discussion, Student Seminar, Quiz Competition, Spelling Tests and Grammar Test etc.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 67.32

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 103 | 174 | 148 | 114 | 79 |

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 250 | 174 | 148 | 198 | 148 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise. | View Document |
| Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.7 Student Satisfaction Survey

| 2.7.1 Online student satisfaction survey regarding teaching learning process | |
|---|-------------------------------|
| Response: | |
| File Description | Document |
| Upload database of all students on roll as per data template | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovation is an important component of the college. Innovative teaching methods, programs, activities, knowledge sharing methods, incentives to increase research attitude among students are important. Study-teaching methods are important aspects in an educational institution. All these methods benefit the students of the college.

- Innovative activities are organized in the college which are useful for the academic and personality development of the students. They also impart business and career related skills to the students, for competitive examination and legal awareness.
- **Research paper competition** : Our students do participate in such competitions organized by the university & other institutions.
- **A career guidance cell** has also been established in the college for career guidance to students. On behalf of the college, a competitive examination **notice board** has been created for the students to get information about various competitive examinations and academic courses.
- Orientation programs are organized in the college to familiarize the students with ICT. A separate computer lab with **Wi-Fi facility** has also been established for the students.
- **Food Festival** is organized to promote professional attitude and marketing skills.

- Also, every year the students of the college actively participate in the Inter-College competition and **youth festival** organized by the university. The Student Youth Festival explores the innovative art of students.
- Students also participate in the Student Parliament
- **Remedial classes** are also provided in the college for slow learners and advanced learners. Certificate courses are also being run in the college through various departments.

All-round development of students is the aim of the college. With this in mind, efforts are being made to implement various innovative activities on behalf of the college. So that students can develop interest in every field and get opportunities for them.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 5

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 03 | 04 | 03 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 5

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 01 | 00 | 06 | 03 | 00 |

| File Description | Document |
|---|-------------------------------|
| List of chapter/book along with the links redirecting to the source website | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Smt. Kaveridevi Kedarmal Agrawal Arts & Commerce College Malkapur, is working with a definite goal and purpose. Values are essential to create a perfect society. We provide opportunities to student to empathetically understand and appreciate the problems of the communities. Various values are preserved by implementing activities on behalf of the N.S.S and Academic Departments. The activities undertaken in the last five years: (2017 -2018 to 2021- 2022)

- **Village Adoption** : The NSS unit makes effort to involve the village community in this activity and constantly tries to sensitize students for social concerns. NSS unit interacts with all stakeholders before, during and after conducting such activity and people gave us the right response to the proposed activities like organic compost pits, cleanliness drives, Eradication of Superstitions, Water Conservation Awareness Drives, Health Awareness Campaign. Our NSS Initiatives have been appreciated by the Villagers as well as other Stakeholders.
- **Health and Hygiene Awareness:** Various health awareness activities like Polio Awareness & Vaccination Campaign, Covid-19 Awareness & Vaccination, HIV AIDS Awareness Campaign, Blood Donation Camps, Dengue Awareness Activities and International YOGA Day are organized to increase Awareness and to sensitize the Society towards Health-Related Issues.
- **Women Empowerment:** It works for a better understanding of gender related issues and tries to cultivate Gender sensitization among the students and society.
- **Socio, Political, Educational Activities:** Current issues like Voting Rights awareness, *Beti Bachao-Beti Padhao Abhiyan*, Yoga & Karate Workshop for Girls, Flood Victims Relief Fund Rally, Awareness Program for students about Government Scholarships, Raksha Bandhan with Divyang students, legal Awareness Programs are handled through these activities.
- **Environmental Awareness:** Environment is an important issue. Following activities are undertaken on behalf of NSS to preserve environmental values:

Swachh Bharat Abhiyan, Collective Tree Plantation, Fit India Flogging Run, Raksha-Bandhan with Trees.

- **Activities in the context of Values that Uphold Patriotic Sentiment:** On behalf of the college, various programs are organized to create a sense of patriotism in the society as well as among the students. Some befitting activities are organized to Salute the martyred soldiers of Malkapur city and surrounding areas. We also organize activities to mark Kargil Victory Day, *Azadi ka Amrit Mahotsav*, etc.

In a nutshell, extension activities are conducted regularly with the active participation of students, teachers and also the society. The positive response gained from the society motivates the college administration and the students to work with greater vigor and commitment.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college organizes cognitive, qualitative, functional and emotional development activities for the students along with the traditional teaching and learning process. Besides this, the college also organizes various extension activities and cultural programs as per the Government and University directions. The activities that are run in collaboration with GOs, NGOs and the society at large include cleanliness campaign, pulse polio campaign, railway fortnight cleanliness campaign, organic farming awareness campaign, central government sponsored cleanliness campaign etc. have earned the recognition and appreciation of many Govt. Authorities. As the heartening outcome of the efforts put in by the college, it has been able to establish a good collaboration and rapport with the society.

1. Appreciation Letter: NSS Activity -" **Swachhata Hi Seva**" (SHS) Gram panchayat of Malkapur - Gramin, Date -24 September 2018.
2. Appreciation Letter: NSS Activity - Awareness Activity on Covid-19 Pandemic From -Primary Health Centre Umali, Tq. Malkapur, Date -12 January 2021.
3. Appreciation Letter- NSS Activity- **Active Participation in Pulse Polio Campaign** - From - Primary Health Centre Umali, Tq. Malkapur, Date 27 February -2022.
4. Appreciation Letter: NSS Activity - Active Participation in Railway Cleanliness Fortnight Campaign, Date -20 September 2022.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 40

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 12 | 03 | 09 | 07 | 09 |

| File Description | Document |
|--|-------------------------------|
| Photographs and any other supporting document of relevance should have proper captions and dates. | View Document |
| Institutional data in the prescribed format | View Document |
| Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

3.5 Collaboration

| <p>3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</p> <p>Response: 03</p> | |
|--|-------------------------------|
| File Description | Document |
| Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc. | View Document |
| List of year wise activities and exchange should be provided | View Document |
| List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise | View Document |
| Institutional data in the prescribed format | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has adequate teaching – learning facilities as under :

There are 9 well equipped classrooms available in the college with enough infrastructures. In order to ensure adequate ventilation, all classrooms have been made comfortable with proper seating arrangement and enough light. The college has a good library with enough number of text and reference books, journals and newspapers. Computer Lab is also available for students. There are 20 computers available in computer lab. For cultural activities a spacious auditorium hall is under construction. Temporarily the cultural activities are conducted in activity hall. Annual gathering is arranged in college campus, Alumni Meet, workshops are arranged in seminar hall. Internet facilities is provided by the college. Four ICT classrooms are created with projector facilities for effective teaching and learning. One projector is available in seminar hall. Two printers and 03 computers are available for administrative purpose. There is one laptop and one Photo copier (xerox) machine for administrative and academic purpose. There are 16 CCTV cameras installed in the college premises. A separate reading area for students and staff is available. The optimum utilization of smart classrooms are ensured by appropriate planning and time-table. Besides cultural activities, the institute also engages its students in different sports. A playground is available for various sports. The students are provided with equipment for sports such as Carom, Chess, Volleyball, Boxing, Javelin etc. A well-maintained ground for Kabaddi, Kho-Kho and Long-Jump is available. A schedule is prepared and displayed for users. An entry book is maintained. The Director of Physical Education (DPE) maintains records of the issue and return of sports equipment. Yoga sessions are also conducted in the college campus.

The various facilities available in the college are as under :

Sports

1. All the necessary equipment for sports are provided to the students for participation in various tournaments.
2. A separate department is available for Physical Education.
3. T.A. and D.A. along with sports kit are provided to the students for the participation in Inter-Collegiate and Inter-University Tournaments.
4. As per the norms of the parent university, incentive marks are provided to the students for the

participation in various games.

Outdoor Games and Indoor Games

1. All the equipment needed for outdoor and indoor games are available in the college.
2. Our college students make use of the sports facilities to play the outdoor games like Volleyball, Kabaddi, Kho-Kho, Cricket, Badminton so also indoor games like Chess and Carom.

Yoga and Meditation

Our Director of Physical Education conducts yoga sessions for teachers and students.

Cultural Activities

Annual gathering is organized in open area of the college and other cultural activities are organized in Seminar-Hall of the college.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 42.57

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|-----------|-----------|-----------|-----------|-----------|
| 112676.00 | 139135.00 | 211873.00 | 323272.00 | 683538.00 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Though the library is yet to be automated with Integrated Library Management System. However, the institution provides a free link of e-books and e-journals on the institutional website for the students. Presently in the library one computer and one printer with internet facilities are available.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institute has 28 computers and one laptop. An independent computer lab is available with internet facility. The institute has 6 LCD projectors. The computers are regularly maintained and upgraded keeping pace with the advancement in technology. Hardware of computer like RAM, ROM are updated as per requirements. Software Antivirus, Operating System, Microsoft Office etc. are regularly updated. The campus has a wired as well as Wi-Fi internet facility. Students have access to free Wi-Fi. The internet facility is upgraded to 200mbps through optic fibers. The software like the operating system, antivirus, are regularly updated. There are 16 CCTV cameras installed across the campus. Administrative office is also

equipped with office management system facilities and one Photo Copier (Xerox) machine. Institutional website is regularly updated and maintained. All necessary information such as syllabi, question bank and notifications are regularly updated. Academic departments develop e-contents and are maintained on website which are accessible to students. A UPS back-up is installed for uninterrupted power supply to IT facilities.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 38.5

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 20

| File Description | Document |
|---|-------------------------------|
| Purchased Bills/Copies highlighting the number of computers purchased | View Document |
| Extracts stock register/ highlighting the computers issued to respective departments for student's usage. | View Document |

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 64.11

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 336058 | 344168 | 620273 | 291127 | 622862 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 73.8

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 650 | 601 | 578 | 571 | 239 |

| File Description | Document |
|---|-------------------------------|
| Year-wise list of beneficiary students in each scheme duly signed by the competent authority. | View Document |
| Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language). | View Document |
| Upload policy document of the HEI for award of scholarship and freeships. | View Document |
| Institutional data in the prescribed format | View Document |

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) | View Document |
| Report with photographs on ICT/computing skills enhancement programs | View Document |
| Institutional data in the prescribed format | View Document |

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 11.07

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 43 | 00 | 168 | 132 | 53 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance | View Document |
| Proof related to Mechanisms for submission of online/offline students' grievances | View Document |
| Proof for Implementation of guidelines of statutory/regulatory bodies | View Document |
| Details of statutory/regulatory Committees (to be notified in institutional website also) | View Document |
| Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances | View Document |

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 2.53

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 0 | 2 | 1 |

5.2.1.2 Number of outgoing students year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 30 | 30 | 30 | 30 | 38 |

| File Description | Document |
|--|-------------------------------|
| Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website) | View Document |
| List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website) | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|--|-------------------------------|
| List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)

during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 4 | 00 | 5 | 6 | 7 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Smt. Kaveridevi Kedarmal Agrawal Arts and Commerce College was established in the academic year 2022–2023 with the intention of building a welcoming and friendly

community among the college's graduates. The group provides job possibilities, news about college events, and other pertinent information while acting as a platform for cooperation, coordination, and information sharing among the former and present students. This association, which is supported through a WhatsApp group, is open to the students who have completed their studies at the college.

The Association's main goal is to bridge the communication gap between current students, alumni, stake holders and society at large. Current students will benefit from the relationship between alumni and the college in terms of career guidance.

Every year, an alumni feedback form is distributed to them as the Association cherishes their opinions and suggestions. Their insightful advice is valued and taken into consideration for the college's improvement. In order to boost its overall contribution, the institution urges alumni members to make academic and financial assistance to its operations.

Following are the objectives of the Association :

1. To have current information of the Association's members.
2. To improve the campus and academics of the college with alumni assistance.
3. To respond to the academic and social concerns of Alumni.
4. To plan a range of activities that would help the institution to organize activities involving Association's Members.
5. To engage Association's Members into the Developmental endeavours of the college.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Smt. Kaveridevi Kedarmal Agrawal Arts and Commerce College, Malkapur has a strong admiration for its visionary leadership and socio-economic reforms through education. Our motto is "???? ?? ??????????" (*Tamso Ma Jyotirgamaya*) which means "Lead me from darkness to light." The College has a clear and strategic Vision & Mission. It strives hard to fulfil its social and moral obligations through strategy and actions. The governance of the institution is reflective of effective leadership in tune with the Vision and Mission of the institution with sustainable growth, perspective planning, decentralization and a participative policy.

Vision

To provide quality education to all classes of the society. To enrich the education of rural students, build confidence among them and enhance opportunities for them to succeed.

Mission

To provide an ideal Academic, Social, Cultural, Participative and Conducive Environment for the holistic development of the students and the staff. To make the students competent, ethical, and socially responsible for the nation's development by providing quality value-based education.

Sustainable Development:

The institution has a visionary Governing Body (GB) and College Development Committee (CDC). GB and CDC provide strategic decisions to the Principal for effective implementation of institution's sustainable development as good governance. The Principal also receives valuable inputs from Internal Quality Assurance Cell (IQAC) for providing quality education. The institution has a decentralized system of governance.

Based on strategies planned in meetings, the perspective plan is prepared with a budget and adequate resources are allotted for the effective implementation of activities. 'Minimum resources and maximum output' is a key method adopted for an action plan.

Our institution is imparting quality higher education in Arts and Commerce. It is located in an urban area. Decentralization is the backbone of participative management, which can improve governance directly and other learning experiences through enhanced capacity building and democratic devolution of authority. HoDs, Faculty members, and non-teaching staff have their own responsibilities and autonomy. All the statutory committees are constituted as per the norms of UGC, Affiliating University and the Government of Maharashtra that includes GB representative/s, staff, students and other stakeholders. All members are

actively involved in the decision-making Committees such as CDC, IQAC, ICC, NSS, etc. This is resulting in transformational leadership accepting collective responsibility.

The CDC, IQAC and College Committees' meetings have been organized to take stock of academic, administrative and developmental activities to implement the policies. The Principal calls regular meetings with HoDs and staff whenever needed to discuss various academic, co-curricular and extra-curricular activities. Departments meetings are held to discuss internal issues within the department. Staff meetings are held to invite suggestions on time-relevant issues at the institutional level.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college administration prepares a perspective plan for a minimum of 5 years to fulfil the Vision and Mission of the college.

The Governing Body of the college Malkapur Education Society, Malkapur provides guidelines and discusses with the Principal the objectives and annual plan for the college. Some of the plans are based on the perspective plan, feedback, oral discussions, suggestions obtained from various stakeholders including students, parents, alumni, employers/industries and community, etc., and trends in global, national, and regional environments. The institutional plan is designed in conformity with the Vision, Mission and Objectives of the college to fulfil the expectations of stakeholders and respond to the changes in the environment. The activities are successfully implemented as per the strategic plan by preparing and implementing the Academic Calendar of the college. Different types of committees of the college are responsible for the planning and execution of overall academic activities. The college makes every effort to evolve and grow with the changing needs and aspirations. The Governing Body, Principal, IQAC and College Committees contemplate, plan and proactively work towards the implementation of those plans.

The principal receives inputs from the College Development Committee and Internal Quality Assurance Cell (IQAC), etc. Based on these inputs and the Academic Calendar of the University, the College Development Committee prepares the College Academic Calendar. The College Academic Calendar is discussed in the faculty meetings and then finalized. The College Academic Calendar is the blueprint of all the curricular, co-curricular, extra-curricular and extension activities for students' and staff's development. The College Academic Calendar consists of curricular activities like the commencement of the term, tentative dates of internal examinations and external examinations conducted by the university, the end of the term etc.

The college committees include the names of the Co-ordinators and their Members committee. The respective committee then implements the activity by involving staff and students. The Principal and IQAC Co-ordinator conduct review meetings at periodic intervals to assess the implementation of the activities as per the academic calendar, and activities decided by the committees from time to time. In some cases, and based on genuine reasons the activity dates are revised and communicated to the concerned persons. All the activities conducted are well documented and records are maintained in a systematic way.

The institute has a code of conduct and ethics for students, teaching staff, and non-teaching staff including statutory regulations enforced by UGC, State Government and University from time to time. Policies have been made for prevention of sexual harassment, distribution of scholarships, proper use of energy and waste management for environment protection.

The appointment of the staff, service rules and procedures of administrative activities are deployed as per the rules, regulations and notifications applicable to the college under UGC and State Government.

| File Description | Document |
|--|-------------------------------|
| Upload Additional information | View Document |
| Institutional perspective Plan and deployment documents on the website | View Document |
| Provide Link for Additional information | View Document |

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Screen shots of user interfaces of each module reflecting the name of the HEI | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution recognizes that employees are the fundamental force behind its success and acknowledges that employees have emotions. Therefore, providing a high-quality work environment is crucial and the institution has implemented several aspects of Quality of Work Life (QWL) at the workplace. The college has adopted several employee welfare activities, some of which are listed below:

1. Leaves:

The college offers a range of leaves benefits to both teaching and non-teaching staff, including casual leaves, earned leaves, vacation leaves, medical leaves, maternity leaves for female employees, special casual leaves and others.

2. Facility Provided:

The college offers a work environment that is clean and healthy, which helps to increase work productivity. We also provide various facilities like the IQAC Room, staff room, administrative office, vending machines, incinerator machines, water coolers and other amenities to support employees.

3. Yoga Sessions:

The college organizes Yoga and Meditation programmes for the benefit of its staff and students to help them for reducing stress and achieve peace of mind.

4. Salary Account Facilities:

The bank account for employee salaries is set up at Bank of India and the college makes sure that account holders receive all the benefits provided by the bank, such as higher transaction limits, insurance and overdraft facilities.

5. ICC & Grievances:

The college has established an ICC Committee to protect against sexual harassment in the workplace and a Grievance Redressal Committee to address the concerns of employees.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|-------------------------------|
| Policy document on providing financial support to teachers | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 0

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

6.3.3.2 Number of non-teaching staff year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|--|-------------------------------|
| Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise. | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Smt. Kaveridevi Kedarmal Agrawal College of Arts and Commerce, Malkapur is an affiliated college of Sant Gadge Baba Amaravati University, Amravati and operates as a non-grant college. The college receives scholarship funds, student fees and funding from the Governing Body (GB), which are utilized optimally for the development of the college. To ensure the effective and efficient use of available financial resources, the college has established a primary mechanism for monitoring expenditures. This mechanism involves proper authorization of expenditures by the CDC and designated authority, adherence to due procedures for incurring expenses by authorized personnel, and maintenance of financial records by the Senior Clerk of the college. This process is overseen by the principal of the college, CDC and the GB.

The college receives financial support in the form of Grant-in-Aid from Govt. of Maharashtra for students' scholarships.

The funds received by the college under different categories are used according to the purpose mentioned in the university's fee structure. These funds are utilized for various developmental activities such as augmenting academic facilities for students, library and sports services, office expenses, and organizing programs. Additionally, various departments such as NSS, Sports, etc. and use them for their departmental activities, which are audited appropriately. The IQAC conducts various educational activities such as conferences and uses funds for college development.

The college departments and certain committees provide the Principal with projected budgets for the upcoming fiscal year. These budgets are presented to the CDC, reviewed and approved. Funds may be disbursed in advance or after actual expenses have been incurred, subject to prior permission from the principal and secretary of the GB and recorded on a note sheet.

The college has a mechanism for both internal as well as external audits.

The college Senior Clerk, Principal, CDC and GB conduct regular internal audits in various areas such as revenue, payroll and daily transactions, among others. Internal audits aim to ensure that the organization's systems and processes are functioning effectively. These audits are an ongoing and continuous process, in addition to the external audit, which verifies and certifies the Institute's entire income and expenditure annually.

The college ensures proper use of funds through an external financial audit conducted by statutory auditors at the end of each financial year. The appointed external auditor is the Chartered Accountant who conducts an audit programme and visits the college at regular intervals to review financial records and compliance. During the audit, the statutory auditor checks accounting vouchers, ledger entries, bank balances, cash in hand, internal controls, accounting policies, accounting standards and financial analysis to prepare the financial statements.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) has implemented a significant measure to improve and guarantee the quality of education in the institution. The introduction of 30 hours Certificate Courses. These condensed programs aim to offer concentrated and comprehensive instruction in a specific field of study. This endeavor enhances the overall standard of education by equipping students with pertinent knowledge and preparing them for the practical requirements of their future careers.

The evolving market trends and intensifying competition have generated a demand for highly skilled individuals. However, as an institute operating within an affiliating system, we have limited flexibility in designing the curriculum. Consequently, we have taken the initiative to introduce a diverse range of certificate courses aimed at enhancing the skills of our students. These courses serve as valuable additions to their regular academic programs, equipping them with the necessary expertise to meet the evolving demands of the market.

The IQAC has identified specific areas for student training. In response, the teachers have developed various courses that span a duration of 30 hours each. To cater to individual interests, students are given the freedom to choose the courses they wish to enroll in. The schedule for these courses is included in the academic calendar and students can enroll during the academic session. Upon completion of the course, an examination is conducted and successful students are awarded certificates.

The implementation of certificate courses has resulted in positive outcomes for students, as they have the opportunity to acquire additional skills beyond their regular curriculum. Many students have reported that these acquired skills have proven to be useful in their higher education pursuits. Not only have these skills contributed to their academic success, but they have also played a crucial role in boosting their confidence levels. The combination of practical knowledge and enhanced self-assurance has proven to be beneficial for students' overall growth and development.

List of Certificate Courses for Academic Year 2021-22

| | |
|--|--|
| Certificate Course in Leadership Development in Politics | |
| Historical Application in Tourism | |
| Certificate Course in Upyojit Marathi | |
| Add-on Programme for Communicative English | |

Certificate Course in Office Management

The college's IQAC has an effective and efficient system for internal control, coordination, and financial management, which plays a significant role in maintaining and enhancing the institution's quality standards. The IQAC was established in 2019 with the objective of improving the institution's quality of education. It consists of members from various areas, including the Governing Body, CDC, Principal, Alumni and college staff and provides guidelines to ensure quality assurance in all aspects of college activities.

The IQAC is responsible for planning and supervising the functioning of all sub-committees in the college. It receives guidance from the Governing Body and Principal and makes decisions to improve the academic standards of the college and develop plans to foster a culture of quality across the institution.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

| File Description | Document |
|---|-------------------------------|
| Quality audit reports/certificate as applicable and valid for the assessment period. | View Document |
| List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date. | View Document |
| Link to Minute of IQAC meetings, hosted on HEI website | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

In the 21st century, gender equality and sensitivity is a major issue not only in India but worldwide. Gender equality and women empowerment is the need of the society. Our college knows this fact. Our college being a beneficiary of the overall development of the nation takes initiatives for gender equality. Apart from sensitization and gender equality, we promote programs and initiatives for women empowerment. Institution's Women Empowerment Cell and NSS unit take the initiative to organize such activities. Safety of girls is the first priority of the institute. In our college, girls are more than boys. Special attention is paid to the problem of girls. For this purpose, we have Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Committee. Women Empowerment Cell and N.S.S organize various programs on issues of girls' health and laws on women's safety. National and International days are celebrated. CCTV cameras have been installed in the college premises. Health and other relevant Counseling is done through Women's Grievance Redressal Cell and Women Empowerment Cell.

Our college has a well-equipped common room for girls. There is a good arrangement for girls here. It is very useful for many girls as they come from rural and remote areas.

The college organizes the following programs for women empowerment :

1. Raksha-Bandhan
2. Women's Health Guidance
3. International Women's Day
4. Rajmata Jijau Jayanti
5. Yoga and Karate Training for Girls

Savitribai Phule Jayanti

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

| File Description | Document |
|--|-------------------------------|
| Policy document on the green campus/plastic free campus. | View Document |
| Geo-tagged photographs/videos of the facilities. | View Document |
| Bills for the purchase of equipment's for the facilities created under this metric | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

| File Description | Document |
|--|-------------------------------|
| Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date | View Document |
| Policy document on environment and energy usage Certificate from the auditing agency | View Document |
| Green audit/environmental audit report from recognized bodies | View Document |

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

India is a vast country, with people belonging to different religions, cultures and languages living amicably for centuries together. The rich traditions of tolerance, perseverance, plurality and assimilation have kept the identity of country intact and civilization is thriving on them. It is our duty to maintain such communal harmony to unite country. For this purpose, we are always ready to contribute our share towards the maintenance of integrity and peace.

The institution's initiatives to maintain harmony and tolerance are as under :

1. Specially Abled Day
2. Teacher's Day
3. Constitution Day
4. Amrit Festival
5. National Voter's Day
6. Salute to Martyrs
7. Sant Gadge Baba Jayanti
8. Mahatma Gandhi Jayanti
9. Independence Day
10. Collection of relief funds for Kolhapur and Sangli flood victims
11. Yoga Day
12. Voter Awareness Campaign
13. Mahaparinirvana Day
14. Social Equality Week
15. Reading Inspiration Day

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of The Practice

Motivation for Rainwater Harvesting

2. Objectives:

We have set the following objectives for this initiative.

- 1) Creating awareness among students and city people about rain water harvesting.

- 2) Comprehensive water harvesting in the campus.
- 3) Contribute to overcome water scarcity in the region.
- 4) Encouraging the citizens of the area to harvest rain water.

3. The Context:

Currently, water scarcity is a major problem. The whole world is affected by this problem.

So we must do our best to overcome this problem; Otherwise it can become a natural calamity. Keeping this in mind, we undertook this initiative.

There are some major reasons behind this initiative. Malkapur city is a drought-prone area with less than average rainfall. Keeping this in mind, we undertook an extensive rainwater harvesting project to maximize water harvesting in our campus to increase groundwater levels, and completed it successfully. As for Malkapur rural areas, due to bores, non-storage of water, the water level was deteriorating day by day. This situation made them face acute water shortage every year.

So we started 'Rain Water Harvesting' campaign in Malkapur rural areas. In this campaign we were able to convince maximum number of people about rain water harvesting. We tried to make them aware of the importance of water conservation.

Thus, our project strategy will help spread the message of '*Pani Adwa Ani Pani Jirwa*' of the Government of Maharashtra.

4. Practice:

Our Principal knows the importance of this project. He has also done a rain water harvesting project at his own house. He has let the rain water falling on the building roof to collect it in a well in front of his house. Due to this initiative, the water level of his own borewell and also those of other ones in the vicinity have also improved remarkably. The college also constituted the following committee to look after the implementation of water harvesting campaign :

Rain Water Harvesting Committee

| Sr. No. | Name | Designation |
|---------|---------------------------|------------------------|
| 1 | Principal S.R. Rajput | Chairman |
| 2 | Prof. A.S. Arak | Coordinator |
| 3 | Prof.Dr. Alka Jadhao | Member |
| 4 | Prof.R. R. Joshi | Member |
| 5 | Prof.S.G. Thakur | Member |
| 6 | Shri.. Nikhil Sawla | Expert |
| 7 | Shri.. Rajkumar Nimbolkar | Student Representative |

For the successful outcome of the initiative, the committee was working on a project called Rain Water Harvesting. First the college organized a comprehensive information program about rain water harvesting for the committee members. Then the committee members and some NSS volunteers explained the importance of water conservation to the people and encouraged them to intercept rain water.

5. Evidence of Success:

Continuous and relentless efforts led to following satisfying results.

- Students actively participated in the campaign and also contributed substantially.
- Awareness was created among students and public about water conservation.

6. Problems Encountered and Remedies Required:

People including students did not accept this concept easily. Few people were reluctant to do rainwater harvesting because of space and money. Eventually our persuasion resulted in making people realize importance of water harvesting.

People responded to this project in abundance after realizing the importance of water retention and storage.

1. Title of the Practice : Women Health

2. Objectives of the Practice

- 1) To create health awareness among women in rural areas
- 2) To ensure health empowerment of girl-students enrolled in the college.
- 3) Health related programmes are discussed at the time of admission of students in the college.

3.The Context:

Most of the girl-students in our college are from the rural areas and from underprivileged classes. There are many types of health problems which are not discussed freely. Also there is a high rate of early marriages. Another reason for neglecting health in rural areas is financial problems. The students need to get rid of these sufferings. They should get information about various aspects. Therefore, by organizing various programs in the college, it helps the students to know the health problems and find solutions for them. The college makes a lot of efforts to create public awareness specially about women health in their families.

4. Practice:

To complete this practice, various health camps and guidance programmes are organized especially for the female students from rural areas admitted to the college. Cultural programs based on social issues, health-based programs and plays are presented and the female students are encouraged to participate. Through this

program, awareness about various types of health hazards is also created in the minds of the women in the rural areas through the students.

Awareness among rural women through various programs conducted :

It has been seen that our girl-students guide their women guardians to solve many types of problems. The entire credit goes to the many programs conducted in the college.

Women Empowerment Committee

| Sr.No. | Name | Position | |
|---------------|----------------------------|------------------------|--|
| 1 | Principal | Chairman | |
| 2 | Prof. Dr. Alka Jadhao | Coordinator | |
| 3 | Prof. A.S. Arak | Member | |
| 4 | Prof. AS Hatakar | Member | |
| 5 | Prof.S.G. Thakur | Member | |
| 6 | Jaya Bhagwat Thorbare | Student Representative | |
| 7 | Anuradha Anantrao Deshmukh | Student Representative | |

5. Evidence of Success:

Various activities and programs are implemented in the college under the Women Empowerment cell, Internal Complaint Committee and National Service Scheme. Efforts are made to create public awareness about health among the women in adopted villages through NSS volunteers. A proper communication is established with women by going door to door for creating health awareness. It has been observed that our efforts have yielded satisfying results.

6.Solutions and problems

Problems

- 1) Rural women's response is very low as they give priority to family responsibilities.
- 2) Women in rural areas go to farm work and cannot spare time for other things.
- 3) They believe that spending on health is a financial burden.
- 4) Prioritize spending on children's education over health due to financial stress.

Solution

- 1) Communicate the importance of health along with family responsibility to women and students through the program.
- 2) Women can devote time to the program.

- 3) Information about free camps and low-cost health check-up is provided.
- 4) Programs were conducted on the importance of Yoga and knowledge about health.

| File Description | Document |
|---|-------------------------------|
| Any other relevant information | View Document |
| Best practices as hosted on the Institutional website | View Document |

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Social contribution of the organization

Our educational institutions are working with the right approach and goal. Apart from providing quality HEIs are expected to work for the welfare of the society.

It is seen as a means of change in the society. It is the primary duty of every educational institution to work for positivity. An educational institution should work to bring about positive change in the society and guide the society in the right direction. For this our college 'Smt. Kaveridevi Kedarmal Agrawal College', realizing our social responsibility, made sincere efforts to contribute to the society.

The organization undertook the following activities for social contribution

Grand Maha-Arogya Camp

A grand health camp was organized on 16th December 2018 in collaboration with Govind Vishnu Mahajan Vidyalaya and Smt. Kaveridevi Kedarmal Agarwal College of Arts and Commerce on the occasion of the birthday of Honorable Chainsukh Sancheti, Chairman, Malkapur Education Committee. On this occasion, the common people were served. For this purpose, *Seva Hachi Sankalp* initiative was implemented by Chairman of Malkapur Education Committee. A total number of 11989 patients of Malkapur taluka were examined in the free Mahaarogya camp. Among the examined patients, 40 children underwent heart surgery. Also 3008 patients were operated on eyes and 94 patients were operated on ears. In addition, ophthalmic disorders, heart diseases, bone and joint treatment, brain diseases, urinary diseases, nose, ear, throat, leprosy, general medicine, mental health, general surgery, pediatrics, gynecological problems, dental problems, hearing disorders, tuberculosis, skin and genital diseases were examined, tested and

treated with medicine. Also the guidance was given regarding surgery if required. All the NSS volunteers in the college have worked immeasurably for this program. Also, the teachers of the college, the women of Malkapur taluka and the women students of the college were examined by expert doctors. All the faculty, volunteers, non-teaching staff of Govind Vishnu Mahajan Vidyalaya and Smt. Kaveridevi Kedarmal Agrawal College of Arts and Commerce extended the cooperation to successfully conduct this program.

Raksha Bandhan of the college girls with deaf and dumb students

On 7th August 2017, on behalf of our college the Raksha Bandhan Day was celebrated at Bhagwan Mahavir Residential Deaf and Dumb School. The girls from our college tied Rakhies to the children of this school. Sweets were distributed to these children. At this time, the joy on the faces of these deaf and dumb students was worth seeing. Principal of the college Prof. S.R. Rajput, Program Officer A.S. Arak, Dr. Alka Jadhao and students volunteers were present in large numbers.

Relief fund for Kerala flood victims :

On 08th September 2018, a relief rally was organized under the National Service Scheme in Malkapur city for Kerala flood victims. Volunteers went to different shops and collected nine thousand one rupees. All the collected money was deposited in the Kerala Chief Minister's flood relief account at Bank of Maharashtra. In this program Shri. S. R. Rajput, Mr. A.S. Arak, Ms. Priti Deshmukh, NSS volunteer participated.

Relief fund for Kolhapur and Sangli flood victims :

On August 16, 2019, a relief rally was organized in Malkapur city with the help of NSS and other students of the college. Kolhapur, Sangli and other cities were in badly affected due to floods. A relief rally was organized to help them. 13001 rupees were collected by the students in this relief rally. The collected money was sent to the Chief Minister's Fund. The college Principal S.R. Rajput, Program Officer Mr. A.S. Arak, Dr. Alka Jadhao and student volunteers from the college had participated.

Covid-19 Vaccination drive

The state government has taken a decision to reopen the college which was closed due to Corona epidemic. Against that background, Covid-19 vaccination drive was organized for the safety of students in Smt. Kaveridevi Kedarmal Agrawal College of Arts and Commerce. It was organized on 26 October 2021 in collaboration with Municipal Hospital, Malkapur. A total of 56 female students of the college participated in the vaccination camp.

Tree Plantation

Tree Plantation is essential to save our environment. On every 5th of June of the academic session, saplings are planted in college campus and adopted villages through the National Service Scheme. College promotes environmental activities in the society. A message was given at adopted village Umali, 'Plant trees and preserve trees'.

Help to Martyr's family

The family of Nitin Rathod of Veer Pangra, who was martyred in the Jammu and Kashmir attack, was helped on behalf of the college. On this occasion, all the employees of the institutions run by Malkapur Education Society collected Rs. 41000.

| File Description | Document |
|--|-------------------------------|
| Any other relevant information | View Document |
| Appropriate web in the Institutional website | View Document |

5. CONCLUSION

Additional Information :

Smt. Kaveridevi Kedarmal Agrawal Arts & Commerce College, Malkapur, was founded in 2001 with the aim of providing quality education to all segments of society, as envisioned by philanthropist and social worker Smt. Kaveridevi Kedarmal Agrawal. Despite being located in an urban area, the college caters to students from rural areas and economically disadvantaged backgrounds. The college achieves its goal of student development through a range of student-centric activities. Students serve as ambassadors, bridging the gap between the college and society. The college emphasizes the holistic development of students through various platforms, including academics, sports, extension programs, and community outreach. Starting from the academic year 2022-2023, the college has adopted the CBCS pattern at the undergraduate level, aligning its teaching and learning process with the NEP-2020. The college showcases students' writing creativity through the publication of the annual magazine "Padmagandh." Practical exposure is prioritized, and the college endeavors to provide such opportunities to its students. The parent society is highly committed to the development of both students and staff, actively promoting and encouraging them. The college also acknowledges its social responsibility by engaging students in social activities, with "Motivation for Rain Water Harvesting" being a notable example. The IQAC plays an active and vibrant role in promoting a culture of quality, and various bodies like the CDC and IQAC are established to facilitate smooth functioning.

Concluding Remarks :

The college effectively communicates its vision, mission, and core values to various stakeholders. All activities are organized in alignment with the institution's vision and mission. The college possesses excellent infrastructure and operates a mentor-mentee program to address students' concerns. The institution is dedicated to providing students with comprehensive assistance and support in their journey to become responsible citizens of the country. The college is committed to delivering high-quality education to the students in the region. Our primary goal is to develop our students into capable individuals who can actively contribute to the nation's progress. We take great pride in submitting this report for quality assurance.